

Work Task A1: Program Administration

FY16 Estimate	FY16 Actual Obligations	Cumulative Expenditures Through FY16	FY17 Approved Estimate	FY18 Proposed Estimate	FY19 Proposed Estimate	FY20 Proposed Estimate
\$1,411,966	\$1,188,765.48	\$12,135,038.47	\$1,418,074	\$1,435,380	\$1,435,380	\$1,435,380

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Start Date: FY05

Expected Duration: FY55

Long-Term Goal: Program administration

Conservation Measures: N/A

Location: N/A

Purpose: Program administration

Connections with Other Work Tasks (Past and Future): N/A

Project Description: Under this work task, senior staff and administration receive support to manage implementation of the LCR MSCP. The Program Manager directs functions and activities associated with implementation of the Habitat Conservation Plan to ensure completion of activities in accordance with the program documents.

Previous Activities: The LCR MSCP Office was established in the Bureau of Reclamation's Lower Colorado Region (Boulder City, Nevada) in 2005. The Steering Committee was established in accordance with the Funding and Management Agreement, and the bylaws for the Steering Committee were approved.

FY16 Accomplishments: Under Work Task A1 for FY16, management of the LCR MSCP continued. Ongoing administrative activities included financial, human resources, and other support for the program. The Steering Committee met on October 28, 2015 and April 27, 2016. At the October 28th meeting, the Steering Committee approved the Fish Augmentation Plan 2015–2020. At the April 27th meeting, the Steering Committee approved a minor modification to the Funding and Management Agreement. A technical work group conference call was held in April 2016 to review upcoming actions of the committee. The *Final*

Implementation Report, Fiscal Year 2017 Work Plan and Budget, Fiscal Year 2015 Accomplishment Report was prepared. Financial tracking of the program continued, and the annual financial work group meeting was held.

FY17 Activities: Under Work Task A1 for FY17, management of the LCR MSCP will continue. Ongoing administration activities will include financial, human resources, and other support for the program. Coordination with the Steering Committee continued with meetings held on October 26, 2016, and April 26, 2017. Technical work group meetings will be held 1 month prior to these dates to review upcoming actions of the Steering Committee. The *Draft Implementation Report, Fiscal Year 2018 Work Plan and Budget, Fiscal Year 2016 Accomplishment Report* was prepared. Financial tracking for the program will continue, and the annual financial work group meeting will be held. The process for adding the northern Mexican gartersnake (*Thamnophis eques megalops*) to the covered species list will be initiated.

Proposed FY18 Activities: Under Work Task A1 for FY18, management of the LCR MSCP will continue. Ongoing administration activities will include financial, human resources, and other support for the program. Coordination with the Steering Committee will continue with biannual Steering Committee meetings, specific work group meetings, and email announcements. The *Final Implementation Report, Fiscal Year 2019 Work Plan and Budget, Fiscal Year 2017 Accomplishment Report* will be prepared. Financial tracking of the program will continue, and the annual financial work group meeting will be held.

Pertinent Reports: The *Final Implementation Report, Fiscal Year 2017 Work Plan and Budget, Fiscal Year 2015 Accomplishment Report* is posted on the LCR MSCP Web site. The *Final Implementation Report, Fiscal Year 2018 Work Plan and Budget, Fiscal Year 2016 Accomplishment Report* will also be posted upon completion.