

Work Task A1: Program Administration

FY15 Estimate	FY15 Actual Obligations	Cumulative Expenditures Through FY15	FY16 Approved Estimate	FY17 Proposed Estimate	FY18 Proposed Estimate	FY19 Proposed Estimate
\$1,382,444	\$1,140,477.22	\$10,995,005.59	\$1,411,966	\$1,418,074	\$1,418,074	\$1,418,074

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Start Date: FY05

Expected Duration: FY55

Long-Term Goal: Program administration

Conservation Measures: N/A

Location: N/A

Purpose: Program administration

Connections with Other Work Tasks (Past and Future): N/A

Project Description: Under this work task, senior staff and administration receive support to manage implementation of the LCR MSCP. The Program Manager directs functions and activities associated with implementation of the Habitat Conservation Plan to ensure the completion of activities in accordance with the program documents.

Previous Activities: The LCR MSCP Office was established in the Bureau of Reclamation's Lower Colorado Region in 2005. The Steering Committee was established in accordance with the Funding and Management Agreement, and the bylaws for the Steering Committee were approved.

FY15 Accomplishments: Under Work Task A1 for FY15, management of the LCR MSCP continued. Ongoing administrative activities included financial, human resources, and support for the program. The Steering Committee met in October 2014 and April 2015. A technical work group meeting was held in March 2015 to review upcoming actions of the committee. The *Final Implementation Report, Fiscal Year 2016 Work Plan and Budget, Fiscal Year 2014 Accomplishment Report* was prepared. Financial tracking of the program continued, and the annual financial work group meeting was held. A 10-year anniversary tour and dedication of the Laguna Division Conservation Area was conducted in April 2015.

FY16 Activities: Under Work Task A1 for FY16, management of the LCR MSCP will continue. Ongoing administration activities will include financial, human resources, and support for the program. Coordination with the Steering Committee continued with meetings held on October 28, 2015, and April 27, 2016. Technical work group meetings were held 1 month prior to these dates to review upcoming actions of the Steering Committee. The *Draft Implementation Report, Fiscal Year 2017 Work Plan and Budget, Fiscal Year 2015 Accomplishment Report* was prepared. Financial tracking for the program will continue, and the annual financial work group meeting will be held. An evaluation of the potential for adding the northern Mexican gartersnake to the covered species list will be initiated.

Proposed FY17 Activities: Under Work Task A1 for FY17, management of the LCR MSCP will continue. Ongoing administration activities will include financial, human resources, and support for the program. Coordination with the Steering Committee will continue with biannual Steering Committee meetings, specific work group meetings, and email announcements. The *Final Implementation Report, Fiscal Year 2018 Work Plan and Budget, Fiscal Year 2016 Accomplishment Report* will be prepared. Financial tracking of the program will continue, and the annual financial work group meeting will be held.

Pertinent Reports: The *Final Implementation Report, Fiscal Year 2016 Work Plan and Budget, Fiscal Year 2014 Accomplishment Report* is posted on the LCR MSCP Web site. The *Final Implementation Report, Fiscal Year 2017 Work Plan and Budget, Fiscal Year 2015 Accomplishment Report* will also be posted upon completion.